

MINUTES OF THE MEETING OF ECCLESTON PARISH COUNCIL, held on TUESDAY 12 JULY, 2011 at 7.30 pm in ST JAMES CHURCH HALL, St Helens Road, Eccleston Park

PRESENT: Cllr Skepper (Chair)
Cllrs Almond, Broughton, Duncan, C & G Pearl, Sims & Watmough

APOLOGIES: Cllrs Ashcroft, Gray-Williams, Haw & Maloney

DECLARATION OF INTEREST

11.40 Councillors G Pearl and T Sims declared an interest in Item 11.47 – Planning Applications.

MINUTES OF MEETING HELD

11.41 **Resolved that the Minutes be approved and signed by the Chairman as a correct record.**

MATTERS ARISING

11.42 11.33 – Village Hall Clock – The Clerk reported that this is being repaired on Thursday 14 July 2011 by Smith of Derby. At the same time ABM Security will be carrying out the annual check on the main intruder and fire alarm systems.

RESIDENTS' ISSUES

11.43 Japanese Knotweed - **Resolved to go ahead with the treatment of the Knotweed with Henbury Court contributing half towards this and any ongoing costs.**

Walmesley Road Car Park – Councillor Broughton reported that there were severe parking problems due to the car park not being opened in the week, as arranged with the Butcher. **Resolved to check on the notices posted outside the entrance to the car park to ensure parkers are warned when the chain will be locked.**

POLICE REPORT

11.44 The Clerk reported that she had been informed there was no-one available and Crime Statistics were given to each Councillor. Councillor Skepper also read a brief report sent by Lisa Skidmore.

Councillor Almond raised a point from the Police Newsletter regarding speeding and Councillor Sims confirmed the information reported was out of date as the problem had already been addressed.

SUB-COMMITTEES

11.45 **Resolved that all Sub Committees will be set for the same day as the Parish Council Meeting due to Councillors' commitments. These will be held before the Parish Council Meeting, starting with Open Spaces in September 2011.**

REPORTS

11.46 **Resolved to note the following:**

Smithy Working Party – all Councillors were given a copy of the Curators' Report for July 2011. The following points were discussed:

- Introduction of Keith Rooney – new Volunteer
- Leaflet Holder in Village Hall – agreed to allow installation and to move chairs
- New Exhibits from Liverpool Museum – letter of thanks to be sent
- Community Wildlife Project
- Eccleston Librarian
- Fire Door – Clerk to check whether covered by FENSA certificate
- Eating Utensils
- Poppy Party collection
- Meeting to discuss Smithy issues – Thursday 28 July at 10.00 am
- Heritage Open Day 10/11 September 2011

Resolved to pay half towards the treatment of Japanese Knotweed with Henbury Court contributing half. The Clerk to inform the Lottery Fund of the situation

PLANNING APPLICATIONS

11.47 **Resolved to note the following:**

Delegated

Burrows La Farm	Erection of 4 stables – N/O
12 Portico Ave	2-storey side ext
168 Kiln Lane	New doorway to side, roller shutters & side window with canopy – N/O
81 Portico Lane	Single storey side ext - off street parking provision must be retained - this is an extremely hazardous point on Portico Lane
8 Brooklands Rd	Pitched room over detached garage – N/O
St Julie's School	Installation of cycle shelter – N/O
18 Griffin Close	2-storey side ext – N/O
5 Houghtons La	Replacing flat roof over side ext with double hipped roof – N/O

CHAIRMAN'S ALLOWNCE

11.48 **Resolved that £250 Chairman's Allowance is paid to Councillor Skepper for the year 2011/2012.**

ACCOUNTS

11.49 Received Village Hall Hire £541.00; July R Kelsey PAYE £73.00; St Helens Council 2nd ½ Precept £24,989.50; British Legion Poppy Party £25.86

British Gas – July	*150.00
Manweb – July	167.00
United Utilities – July payment	8.35
United Utilities – June underpayment	4.90
United Utilities – July payment	24.75
J Chamberlain - Salary July	165.72

J Chamberlain – Salary August	165.72
V Hirons - Salary July	165.72
V Hirons - Salary August	165.72
L Poole - Salary – July	407.30
L Poole - Salary – August	407.30
L Poole - Decrease in PAYE Apr/May/June – not reported previously	13.20
L Scott - Salary July includes £4.80 travel expenses	1,142.02
L Scott – Salary August includes £2.40 travel expenses	1,139.42
L Scott – Petty Cash July	20.00
PAYE – Curators July (Cumulative £82.40 1 st month Period 2)	82.40
PAYE – Clerk July (Cumulative £284.20 1 st month Period 2)	284.20
PAYE – Caretaker July (Cumulative £0.20 1 st month Period 2)	0.20
EPC NI contribution – Clerk July (Cumulative £114.87 1 st month Period 2)	114.87
PAYE – Ecclesfield Caretaker (£73.00 1 st month Period 2)	73.00
PAYE – Curators August (Cumulative £164.80 2 nd month Period 2)	82.40
PAYE – Clerk August (Cumulative £568.60 2 nd month Period 2)	284.40
PAYE – Caretaker August (Cumulative £0.40 2 nd month Period 2)	0.20
EPC NI contribution August – Clerk (Cumulative £229.74 2 nd month Period 2)	114.87
PAYE – Ecclesfield Caretaker August (£146.00 2 nd month Period 2)	73.00
Calder Builders – Flagging Village Hall pathway – includes VAT	706.80
St James PCC – Hire of Hall for Parish Council Meeting in July	28.00
MPFA - Annual Subs renewal	10.00
St Helens Council – Cleaning May Inv 12436037	269.80
St Helens Council – Cleaning June and Deep Clean Inv 12472867	432.33
PHS – Sanitary Services Inv 57424670	171.59
British Legion Poppy Party Collection	25.86
B&M Machines Invoice 150490 – ¼ billing	29.70
E Skepper – Chairman’s Allowance for Year of Office 2011/12	250.00
ABM Alarms – Yearly inspection on Intruder and Fire Alarm Systems	337.70
P Potter – Grass and Hedge cutting and weeding – July 2011	50.00
Chairman’s Allowance	250.00
Balance brought forward June meeting £30,620.69 plus receipts this month	£56,250.05
Total Payments this month	£7,613.44
Approximate balance	£48,636.61

* Increase due to miscalculation of monthly payments and consumption. This could possibly be reduced if we decide to move our electricity to British Gas as well.

Resolved the Clerk to check out prices with Utility Warehouse before a decision is made.

RECONCILIATION - The Clerk also reported that, as at 30 June 2011, the Balance in the Current Account was £6,500.00, Reserve Account £49,748.41 and Capital Deposit Account £463.82. The Finance Committee has been issued with copies of the Bank Reconciliations.

PETTY CASH - Expenditure for the month of June 2011	£24.14
Approximate balance at the end of June 2011	-£5.93

CARETAKER’S HOLIDAY

11.50 Reminder that Lisa Poole will be on holiday from 22 July to 6 August 2011.

DELEGATED POWERS OVER THE RECESS

11.51 **Resolved that the Chairman, Cllr Skepper, Vice Chairman Cllr C Pearl, in conjunction with the Clerk, be authorised to act on the Parish Council's behalf over the August recess.**

CORRESPONDENCE

11.52 **Resolved to note the following:**

De la Salle School – Thanks for Grant money

St Julie's – Thanks for Grant money

Knowsley Council – Local Development Framework Core Strategy Report – June 11

Scottish Power – Increase in prices – as a result can leave them if we want to.

MPFA – Request for subs renewal – **Resolved to renew the £10.00 subscription**

Vinyl Signs – quote for adding name of Chairman £36 inc VAT – **Resolved to go ahead**

Mersey Forest – Re Landscape Fund

John Skinley, St Helens Council – Amendments needed on Declaration of Interest forms – **Councillors in attendance checked their submissions but the remainder will need to be completed at the next Parish Council Meeting.**

C Gilbert, 7 Ansdell Drive – report re Ansdell Drive fence – **Resolve to discuss in September**

British Legion – Thank you for Poppy Party gift from Smithy Curators' Collection

Merseytravel – Request to confirm membership – **Resolved that Councillor Watmough be appointed as the Parish Council Representative**

St Helens Council – Exploratory Meeting Agenda for 2 August at 2.00 pm

DATES OF MEETINGS

11.53 **Resolved to note the following:**

Tuesday 6 September 11	7.00 pm	Ecclesfield	Village Hall
Tuesday 13 September 11	6.30 pm	Open Spaces	Village Hall
	7.00 pm	Smithy Meeting	Village Hall
	7.30 pm	Parish Council	Village Hall

The meeting closed at 8.27 pm.

SIGNED

DATED