

MINUTES OF THE MEETING OF ECCLESTON PARISH COUNCIL, held on TUESDAY, 12 JUNE, 2012 at 7.30 pm in ECCLESTON VILLAGE HALL, Kiln Lane, Ecclestone

PRESENT: Cllr C Pearl (Chairman)
Cllrs Almond, Ashcroft, Broughton, Gray-Williams, Haw, G Pearl, Skepper
and Watmough
Mrs J Anderson (Clerk)

APOLOGIES

12.28 Cllrs Duncan, Maloney, Sims

DECLARATION OF INTEREST

12.29 Councillor G Pearl declared an interest in Item 12.37 – Planning Applications.

MINUTES OF MEETING HELD 10 MAY 2012

12.30 **Resolved that the Minutes be approved and signed by the Chairman as a correct record.**

MATTERS ARISING

12.31 There were no matters to discuss.

RESIDENTS' ISSUES

12.32 There were no residents' issues to report.

POLICE REPORT

12.33 Inspector Paul Holden attended the meeting. He gave a brief summary of his career to date and his appointment to Ecclestone area. He reported on crime figures compared to the same period last year. Cllr Almond raised an issue of noise during a Jubilee party in Pikes Bridge. Insp Holden reported that it would have been categorised as a low grading when reported and followed up. He confirmed that Ecclestone Police Station was to remain as an operational police station.

REPORTS

12.34 **Resolved to note the following:**

Smithy Working Party – all Councillors were given a copy of the Curators' Report for June 2012. The following points were discussed:

- International Blacksmith's Day – thanks were offered to Parish Councillors for their support in providing refreshments on the day. A very successful event with a large turnout of visitors due to extensive promotion by Vicky and Joanne (Curators). Various craft displays and activities were provided.
- Excavation in Rainford – potential follow-up excavation in Rainford, Curators to provide a letter of support and possibly host an exhibition of the finds.
- Fundraising – Curators would like to pursue fundraising in order to purchase new Smithy gates designed by David Freedman. Discussion took place and it was agreed to put the item on July agenda for a decision by the Parish Council.

- Website – request from curators for a separate website. This request was agreed during Parish Council meeting – see item 12.36.
- Wet Your Whistle – Date confirmed as Saturday 25 August. Time to be confirmed, possibly 12noon-11pm. Arrangements being made with George Wrights Brewery, Morrison’s for glasses, a hog roast and licences are being sort. Alan Healey from CAMRA will assist with the event.
- 999 – a successful event was held on Saturday 9 June 2012 to commemorate St Helens Town Hall fire in 1913. Staff from Merseyside Fire and Rescue Service Museum were extremely helpful. There was an antique fire vehicle as well as an engine and crew from Eccleston Fire Station.
- Fire Doors – Eckersalls came to look at the fire doors and cleaned up the fittings ensuring the doors opened and closed safely and securely.

Ecclesfield Management Committee – June meeting re-arranged for 3 July 2012 because of Jubilee bank holiday. Cllr Broughton reported the following recent incidents to be discussed at July meeting:

- Vandalised dog bins
- The field has been cut and a litter-pick has been carried out
- Vandals had uprooted a goal post. Cllr Broughton reported this to the police. It has now been replaced possibly by users of the pitches.

SMITHY EMERGENCY PLAN

12.35 Resolved to note the following:

Hall & Personnel Sub Cttee met with Vicky Finch, Emergency Planning Officer, St Helens Council, to discuss her recommendations for an emergency plan and a proposal to have an overarching security/emergency plan for Village Hall and Smithy. The new plan will be issued to all Cllrs and key holders. Key holders will have an induction and then will be required to sign to agree plan. Plan will be reviewed at each AGM. Meeting took place with St Helens Council Security 10am on Thurs 7 June. A meeting to be arranged with Best Alarms.

SMITHY WEBSITE

12.36 Resolved to pay the fee for a separate domain name for a Smithy website. Payment to come out of Smithy’s advertising budget.

PLANNING APPLICATIONS

12.37 Resolved to note the following:

Delegated

4 Chapel Lane	Single storey side and rear extension N/O
38 Central Ave	Single storey rear extension Referred to the Planning Case Officer to check whether or not planning permission required
42 Daresbury Rd	Demolition of garage & erection of two storey side extension If the existing secure parking area is demolished there will not be sufficient off-street parking
7 Mere Hey	First floor side extension, single storey rear extension, and pitched roof to porch and garage at the front N/O
38 Central Ave	Single storey side and rear extensions N/O
De La Salle	Modification of conditions 4 & 6 on previous approval

	P/2010/0590 to amend elevations and landscaping Cllr Sims declared an interest N/O
St Julies	New flat roof entrance area Cllr Sims declared an interest N/O
16 Central Ave	Extension of time limit on previous approval P/2009/0364 which was for a single storey rear extension N/O
9 Elm Gr	Erection of a detached garage to the rear N/O
31 The Scholes	Works to trees covered by a Tree Preservation Order for the felling of 1no. hawthorn tree and 1no. ash tree refer to the Council's trees & woodlands officer
48 Clarkes Cres	Two storey side extension with integral garage N/O
De La Salle	Retention of plant machinery and screen Cllr Sims declared an interest N/O

SCHOOLS' PRIZES

- 12.38 **Resolved to award £50 to each of the 5 schools – De la Salle, St Julie, Bleak Hill, Eccleston Lane Ends and Eccleston Mere to be used for pupil prizes.**

APPROVAL OF ANNUAL ACCOUNTS & ANNUAL GOVERNANCE STATEMENT

- 12.39 **Resolved that the Accounts for 2011/2012 be agreed and signed by the Chairman. The Audit Annual Governance Statement was also agreed and signed.**

INTERNAL AUDIT – Mr A Scott has carried out his quarterly Audit and completed and signed the Annual Internal Audit Report for the External Audit – ie Section 4.

RISK ASSESSMENT

- 12.40 **Resolved that the risk assessment be agreed.**

ST HELENS COUNCIL DOG CONTROL ORDERS

- 12.41 **Resolved that the orders were agreed and there were no objections. Clerk to report to St Helens Council.**

ACCOUNTS

12. 42 Received Village Hall Hire £384 (Users £84, Elections £300), Smithy Loan boxes and talk £65, Scottish Power refund £177.34 **TOTAL £626.34**

British Gas – June	150.00
Manweb – June	90.00
United Utilities – June payment –£8.93 subsequent payments	8.93
United Utilities – June payment	32.77
BT – Smithy telephone	103.88
J Chamberlain - Salary June	165.72
J Chamberlain – Mileage & Purchases for Smithy & Wildlife Budgets	613.39
V Griffiths - Salary June	165.72
V Griffiths – purchases	379.59
L Poole - Salary – June	407.50
J Anderson - Salary June includes travel expenses	1,047.53
J Anderson – petty cash	20.00

PAYE – Curators June (Cumulative £247.20 3 rd month Period 1)	82.40
PAYE – Clerk June (Cumulative £852.60 3 rd month Period 1)	284.20
PAYE – Caretaker June (Cumulative £0.00 3 rd month Period 1)	0.00
NI Contribution June – Clerk (Cumulative £283.47 3 rd month Period 1)	94.49
EPC NI Contributions June for Clerk (£330.12 3 rd month Period 1)	110.04
PAYE – Ecclesfield Caretaker June (£228.60 3 rd month Period 1)	76.20
St Helens Council – Lester Drive land registry and admin fee	200.00
Paul Potter – ground maintenance and purchases	227.18
A Scott – Internal auditor fee	175.00
Suregrow Garden Centre – purchases invoice 4759	23.77
St Helens College – Hygiene course	225.00
St Helens Council – Trade waste Apr 12-Mar13	236.87
E Skepper – Refrigerator for Village Hall	89.97
Easily Ltd – Domain name renewal	10.79
M Gibbons – Heritage Network Exhibition	7.00
EaziPay Ltd – Clerk phone GPS	142.14
Balance brought forward May meeting £28,553.11 plus receipts this month	£29179.45
Total Payments this month	£ 5170.08
Approximate balance	£24009.37

RECONCILIATION - The Clerk reported that, as at 24 May 2012, the Balance in the Current Account was £6,500.00, Reserve Account £22,775.26 and Capital Deposit Account £464.00.

PETTY CASH - Expenditure for the month of May 2012 £19.77
Approximate balance at the end of May 2012 £5.64

CORRESPONDENCE

12.43 **Resolved to note the following:**

CostCo renewal – Clerk to check with Curators of usage

DATES OF MEETINGS

12.44 **Resolved to note the following:**

Tuesday 10 July 12	6.45 pm	Smithy Meeting	Village Hall
	7.30 pm	Parish Council	Village Hall

The meeting closed at 8.15 pm.

SIGNED

DATED